

[Your Full Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

RE: Application for 3PL Warehouse Supervisor Position

Dear [Hiring Manager Name],

I am writing to express my strong interest in the Warehouse Supervisor position at [Company Name], as advertised on [Where You Saw the Ad]. With [Number] years of experience in third-party logistics and a proven track record of optimizing supply chain workflows, I am confident in my ability to lead your warehouse operations toward increased efficiency and accuracy.

In my previous role at [Previous Company], I managed a team of [Number] staff members across [Number] square feet of facility space. I successfully oversaw complex 3PL requirements for diverse clients, ensuring that strict Key Performance Indicators (KPIs) and Service Level Agreements (SLAs) were consistently met. My expertise includes [List 2-3 specific skills, e.g., WMS implementation, inventory cycle counting, or labor management].

Key highlights of my career include:

- [Achievement 1: e.g., Reduced shipping errors by X% through new QC protocols]
- [Achievement 2: e.g., Improved pick-and-pack productivity by X% during peak season]
- [Achievement 3: e.g., Maintained 100% compliance with OSHA safety standards]

I am particularly drawn to [Company Name] because of your reputation for [Specific Company Detail]. I am eager to bring my expertise in high-volume distribution and team leadership to your organization to help maintain your competitive edge in the 3PL market.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background in logistics management can benefit [Company Name].

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]