

[Your Full Name]
[Street Address]
[City, State, Zip Code]
[Phone Number] | [Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title, e.g., Pharmacy Director]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Hiring Manager Name or "Pharmacy Selection Committee"],

I am writing to formally express my interest in the Senior Pharmacy Technician position at [Organization Name], as advertised on [Platform where you found the job]. With over [Number] years of experience in [Clinical/Retail/Hospital] pharmacy settings and my [CPhT/State] certification, I am confident in my ability to lead your technical team and enhance your pharmacy operations.

Throughout my career, I have demonstrated a high level of proficiency in medication therapy management, complex sterile compounding (USP <797>/<800>), and automated dispensing systems such as [System Name, e.g., Pyxis or Omnicell]. In my most recent role at [Current/Previous Employer], I was responsible for [Key Achievement, e.g., optimizing inventory turnover by 15% or mentoring a team of 10 junior technicians]. My commitment to accuracy and patient safety has consistently resulted in zero-error audits and improved workflow efficiency.

I am particularly drawn to [Organization Name] because of your reputation for [Specific Company Value or Recent Initiative]. I am eager to bring my expertise in regulatory compliance, insurance adjudication, and departmental leadership to help your team maintain its high standard of pharmaceutical care.

Attached is my resume, which provides further detail on my technical skills and professional milestones. I look forward to the possibility of discussing how my background in senior-level pharmacy support can benefit your facility. Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]