

[Your Full Name]

[Phone Number] | [Email Address]
[City, State, Zip Code] | [LinkedIn Profile URL]

[Current Date]

[Hiring Manager Name]
[Pharmacy/Hospital Name]
[Street Address]
[City, State, Zip Code]

Dear [Hiring Manager Name/Pharmacy Manager],

I am writing to express my strong interest in the Pharmacy Technician position at [Pharmacy Name], as advertised on [Platform Name/Company Website]. As a highly motivated individual with a [Certification Name, e.g., PTCB] certification and a commitment to patient safety, I am eager to begin my professional career with your reputable team.

During my training at [Training Program/Institution], I developed a solid foundation in pharmaceutical terminology, dosage calculations, and medication inventory management. I am proficient in processing prescriptions accurately, maintaining sterile environments, and utilizing pharmacy software systems. My background in [Previous Customer Service Experience or Internship] has equipped me with the interpersonal skills necessary to provide compassionate service to patients while handling high-volume environments with efficiency.

I am particularly drawn to [Pharmacy Name] because of your commitment to [mention a specific company value, e.g., community wellness or clinical excellence]. I am a quick learner, detail-oriented, and fully prepared to adhere to all HIPAA regulations and pharmacy protocols to ensure the highest standard of care.

Thank you for your time and consideration. I look forward to the possibility of discussing how my dedication and technical skills can contribute to the success of your pharmacy team.

Sincerely,

[Your Signature (if sending by mail)]
[Your Typed Name]