

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Admissions Committee Name]
[Department of Social Work]
[University Name]
[University Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,
I am writing to formally express my interest in the [Master of Social Work / PhD in Social Work] program at [University Name] for the [Semester/Year] intake. My commitment to social justice and [specific area of interest, e.g., clinical mental health, policy advocacy] drives my desire to pursue advanced training at your institution.

During my undergraduate studies in [Your Major] at [Your College], I developed a strong foundation in [key concept or skill]. My academic performance, specifically in [relevant courses], has prepared me for the rigorous curriculum of your graduate program. [Mention any specific honors or research projects].

My practical experience includes [Number] years of [volunteer/work] experience at [Organization Name]. In this role, I was responsible for [list 1-2 key responsibilities]. These experiences allowed me to work directly with [target population] and solidified my resolve to address systemic barriers facing marginalized communities.

I am particularly drawn to [University Name] because of your program's emphasis on [specific feature of the program, e.g., trauma-informed care, rural social work] and the opportunity to work with Faculty Member [Name, if applicable]. I am confident that my background in [skill] and my dedication to the values of the NASW Code of Ethics make me a strong candidate.

Thank you for your time and for considering my application. I look forward to the possibility of contributing to the [University Name] academic community.

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name]