

[Full Name]

[Street Address]

[City, State/Province, Postal Code]

[Country]

[Phone Number]

[Email Address]

[Date]

[Admissions Committee Name / Coordinator Name]

[Department Name]

[University Name]

[University Address]

[City, State, Zip Code]

RE: Application for [Program Name] - [Your Full Name]

Dear Members of the Admissions Committee,

I am writing to formally express my interest in the [Full Name of Graduate Program] at [University Name] for the [Semester/Year] intake. As a graduate of [Your Previous University] in [Your Country] with a degree in [Your Major], I have developed a strong foundation in [Core Subject Area] and am eager to advance my expertise within your esteemed institution.

Throughout my academic career, I have maintained a [GPA/Grade] and focused my research on [Brief Topic of Interest]. My decision to pursue graduate studies in the United States/United Kingdom/other country stems from [University Name]'s reputation for [mention a specific lab, professor, or curriculum feature]. As an international student, I bring a unique perspective shaped by [mention one specific cultural or professional experience].

I am particularly drawn to the work of [Professor Name, if applicable] regarding [Research Topic]. My background in [Specific Skill or Professional Experience] aligns with the objectives of your program, and I am confident that I can contribute meaningfully to the academic community at [University Name].

Enclosed are my transcripts, statement of purpose, letters of recommendation, and [English Proficiency Exam Name] scores. Thank you for your time and for considering my application. I look forward to the possibility of discussing my candidacy with you further.

Sincerely,

[Signature Field]

[Your Printed Name]