

[Full Name]
[Street Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Professor's Name/Admissions Committee]
[Department Name]
[University Name]
[University Address]

SUBJECT: PHD RESEARCH PROPOSAL SUBMISSION - [PROPOSED RESEARCH TITLE]

Dear [Professor's Last Name or Admissions Committee],

I am writing to formally submit my research proposal for consideration for the PhD program in [Field of Study] at [University Name] for the [Semester/Year] intake. My proposed research, titled "[Full Title of Research Proposal]," focuses on [Brief 1-sentence summary of the core research objective].

Having completed my [Master's/Undergraduate] degree in [Degree Name] from [Previous Institution], I have developed a strong foundation in [Specific Subject Areas]. My academic background and previous research experience in [Previous Research Topic] have prepared me to undertake this advanced study. I am particularly drawn to [University Name] because of its reputation for excellence in [Specific Research Area] and the work being conducted in the [Specific Department/Lab].

My proposal outlines a study that aims to address [Specific Problem or Research Gap]. I believe my research aligns closely with the current interests of [Professor's Name, if applicable] and the broader objectives of the [Department Name]. I am eager to contribute to the academic community at [University Name] and to develop original insights that will benefit the field of [Field of Study].

Attached to this letter are my formal research proposal, curriculum vitae, and academic transcripts. Thank you for your time and for considering my application. I look forward to the possibility of discussing my research interests with you further.

Sincerely,

[Full Name]