

**[Your Full Name]**  
[Phone Number]  
[Email Address]  
[LinkedIn Profile/Portfolio URL]

[Current Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my enthusiastic interest in the **[Job Title]** position at **[Company Name]**, as advertised on [Platform where you found the job]. As an aspiring content writer with a strong foundation in [mention a relevant skill, e.g., SEO principles, digital storytelling, or technical research], I am eager to contribute fresh perspectives and high-quality copy to your creative team.

Although I am at the early stages of my professional writing career, I have cultivated a versatile writing style through [mention education, personal blog, or internships]. During my time at [University/Previous Experience], I developed a keen eye for detail and the ability to adapt my voice to suit diverse audiences. My enclosed portfolio highlights my ability to [mention 2-3 specific content types, e.g., craft engaging blog posts, write concise social media copy, and conduct thorough keyword research].

I am particularly drawn to **[Company Name]** because of [mention a specific company project, value, or tone of voice]. I am confident that my dedication to research and my commitment to meeting deadlines will make me a valuable asset to your content strategy. I am quick to learn new tools and platforms, including [mention any tools like WordPress, HubSpot, or SEMrush], and I am ready to hit the ground running.

Thank you for your time and for considering my application. I have attached my portfolio for your review and look forward to the possibility of discussing how my writing can support **[Company Name]**'s goals.

Sincerely,

[Your Signature]  
[Your Printed Name]