

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my strong interest in the **Corporate Real Estate Advisor** position at [Company Name], as advertised on [Platform where you found the job]. With a proven track record in [Number] years of portfolio optimization, lease negotiations, and strategic site selection, I am confident in my ability to align your physical footprint with your long-term business objectives.

In my previous role at [Previous Company], I was responsible for managing a portfolio of [Number] square feet across [Region/Global] markets. During my tenure, I successfully [mention a specific achievement, e.g., reduced occupancy costs by X% or negotiated a complex multi-site master lease]. I specialize in financial modeling and market analysis, ensuring that every real estate decision is backed by data and contributes to the bottom line.

I am particularly drawn to [Company Name] because of your recent [mention a specific company project, expansion, or value]. My expertise in [mention a specific skill like Transaction Management, Workplace Strategy, or Asset Disposition] will allow me to provide immediate value to your real estate department and help navigate the evolving demands of the modern workplace.

I would welcome the opportunity to discuss how my background in high-level advisory and tenant representation can support the growth of [Company Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature]
[Your Typed Name]