

**[Your Full Name]**  
[Your Phone Number]  
[Your Email Address]  
[LinkedIn Profile URL]  
[Your Address/City, State]

[Current Date]

[Hiring Manager Name]  
[Title]  
[Firm/Brokerage Name]  
[Firm Address]

Dear [Hiring Manager Name],

Re: Application for [Commercial Real Estate Broker / Associate] Position

I am writing to express my strong interest in the [Job Title] position at [Firm Name]. With a proven track record in [Asset Class, e.g., Industrial, Retail, Office] and a deep understanding of the [Specific Region/City] market, I am confident in my ability to contribute to your team's transaction volume and client acquisition goals.

During my tenure at [Previous Company], I successfully managed a portfolio of [Number] properties and facilitated over \$[Amount] in total transaction volume. My expertise lies in financial modeling, lease negotiation, and conducting comprehensive market analyses to identify high-value investment opportunities. I have consistently met and exceeded sales targets by cultivating long-term relationships with institutional investors and private developers.

I am particularly drawn to [Firm Name] because of your reputation for [Specific Company Project or Value, e.g., innovative data-driven approaches or dominance in the multifamily sector]. I am eager to bring my background in [Specific Skill, e.g., underwriting or tenant representation] to help further expand your firm's market share.

Thank you for your time and consideration. I look forward to the possibility of discussing how my professional network and brokerage experience align with the needs of [Firm Name].

Sincerely,

[Your Signature]

[Your Printed Name]