

**[Your Full Name]**

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State, Zip Code]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager Name],

I am writing to express my interest in the **Entry Level Financial Analyst** position at [Company Name], as advertised on [Platform/Source]. As a recent graduate with a degree in [Finance/Economics/Related Field] from [University Name], I am eager to apply my analytical skills and knowledge of financial modeling to contribute to your finance team.

During my academic career, I developed a strong foundation in financial statement analysis, corporate finance, and statistical methods. I am highly proficient in Microsoft Excel, including the use of VLOOKUPS, pivot tables, and macro functions to streamline data processing. My internship experience at [Previous Company/Organization] allowed me to [mention a key achievement, e.g., assist in quarterly budget forecasting or analyze market trends], where I honed my ability to translate complex data into actionable insights.

What attracts me to [Company Name] is your reputation for [mention a specific company project, value, or market achievement]. I am a detail-oriented professional with a commitment to accuracy and a drive to support organizational growth through rigorous financial reporting and variance analysis. I am confident that my technical proficiency and proactive approach make me a strong candidate for this role.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background and enthusiasm for financial analysis can benefit [Company Name].

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]