

[Your Full Name]

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State, Zip Code]

[Date]

[Hiring Manager Name]

[Title]

[Bank Name]

[Department / Commercial Banking Division]

[Street Address]

[City, State, Zip Code]

Re: Application for [Job Title] - [Job ID/Reference Number]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the [Position Name] position within the [Specific Department] at [Bank Name], as advertised on [Platform/Source]. With a strong foundation in [Your Key Expertise: e.g., credit analysis, financial modeling, or risk assessment] and a keen interest in commercial lending markets, I am eager to contribute to the continued success of your middle-market/corporate banking portfolio.

Currently, as a [Current Title] at [Current Company], I am responsible for [Briefly describe a key responsibility related to financial analysis]. During my tenure, I have successfully [Highlight a specific achievement: e.g., managed a portfolio of \$X million, reduced underwriting turnaround time by X%, or identified key risks in a complex credit facility]. My technical proficiency in [Software: e.g., Excel, Bloomberg, Moody's Analytics] combined with my ability to interpret complex financial statements allows me to provide the actionable insights necessary for sound credit decisions.

What draws me to [Bank Name] is your reputation for [Specific reason: e.g., excellence in relationship banking, leadership in the renewable energy sector, or commitment to local business growth]. I am particularly impressed by [Specific recent deal or bank initiative]. I am confident that my analytical rigor and commitment to maintaining high asset quality will align with your team's strategic objectives.

I welcome the opportunity to discuss how my background in commercial financial analysis can support the growth and stability of [Bank Name]'s commercial banking operations. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]