

[Your Full Name]

[Address line 1] | [City, State, Zip]

[Phone Number] | [Email Address]

[LinkedIn Profile URL]

[Current Date]

[Hiring Manager Name]

[Title]

[Firm/Company Name]

[Company Address]

Dear [Mr./Ms./Mx. Last Name],

Re: [Job Title / Reference Number] Application

I am writing to express my strong interest in the [Position Title] role within [Company Name]'s Asset Management division. With a background in [Your Degree/Field] and experience in [specific skill, e.g., equity research/portfolio modeling/valuation], I have closely followed [Company Name]'s reputation for [mention a specific firm strength, e.g., sustainable investing/alpha generation/client focus].

During my tenure at [Previous Company or University Program], I developed a robust framework for financial modeling and risk assessment. I successfully [mention a specific achievement, e.g., identified a 15% undervalued asset/streamlined reporting for a \$500M portfolio]. My ability to interpret complex market data and translate it into actionable investment recommendations aligns with your team's objective to optimize risk-adjusted returns.

I am particularly drawn to this role because of [Company Name]'s recent focus on [specific sector or strategy]. I am confident that my proficiency in [Software/Tools, e.g., Bloomberg Terminal, Excel/VBA, Python] and my commitment to rigorous fundamental analysis will allow me to contribute immediately to your investment committee's success.

Thank you for your time and consideration. I look forward to the possibility of discussing how my analytical skills and passion for the capital markets can benefit [Company Name].

Sincerely,

[Your Name]