

[Your Full Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Volunteer Coordinator Name]  
[Hospital Name]  
[Department/Pediatric Ward Address]

Dear [Recipient Name or Volunteer Services Team],

I am writing to express my strong interest in volunteering at [Hospital Name] within the Pediatric Ward. As someone deeply committed to [mention a brief motivation, e.g., child welfare / healthcare support / community service], I am eager to contribute to the comfort and well-being of your young patients and their families.

I have a background in [mention relevant experience, e.g., childcare / education / previous volunteer work] which has provided me with the patience and empathy required for a clinical environment. Specifically, my experience with [mention a specific skill, e.g., interactive play / storytelling / patient advocacy] aligns with the supportive atmosphere [Hospital Name] provides to its pediatric patients.

I am particularly drawn to your hospital because of [mention a specific program or the hospital's reputation]. I am highly dependable, maintain strict confidentiality, and am comfortable following all safety and hygiene protocols required in a hospital setting. I am available to volunteer for [Number] hours per week on [Days of the week].

Thank you for considering my application to support the Pediatric Ward. I look forward to the possibility of discussing how I can contribute to your team.

Sincerely,

[Your Signature]  
[Your Printed Name]