

[Your Name]
[Your Address]
[Your Email]
[Your Phone Number]
[Your LinkedIn/Portfolio URL]

[Date]

[Hiring Manager Name]
[Department Name]
[University/Institution Name]
[Institution Address]

Dear [Dr./Professor] [Last Name],

I am writing to express my strong interest in the [Job Title] position for the [Research Project Name] at [University/Department Name], as advertised on [Where You Found the Posting]. With a solid foundation in [Your Major/Field] and extensive experience in [Specific Software, e.g., R, Python, Stata, or SPSS], I am eager to contribute to your quantitative research initiatives.

My academic background has equipped me with a robust understanding of [Specific Methodology, e.g., Econometrics, Biostatistics, or Experimental Design]. During my [Previous Experience/Degree Program], I successfully [Describe a Specific Achievement, e.g., cleaned a dataset of 10,000 observations or implemented a regression model to analyze X]. This experience honed my ability to translate complex data into actionable insights while maintaining rigorous academic standards.

I am particularly drawn to your work on [Specific Research Topic from the Professor's Lab] because [Reason for Interest]. I am confident that my proficiency in [Specific Technical Skill] and my commitment to data integrity will make me a valuable asset to your research team.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my quantitative skills can support the goals of the [Research Project/Lab Name].

Sincerely,

[Your Name]