

[Your Full Name]
[Phone Number] | [Email Address]
[LinkedIn Profile/Portfolio URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Department Name]
[Organization/University Name]
[Address]

Dear [Hiring Manager Name/Search Committee],

I am writing to express my interest in the Environmental Science Research Assistant position for the **[Name of Lab or Project]**. As a **[Current Year or Degree Status]** student in Environmental Science at **[University Name]**, I have developed a strong foundation in **[Specific Field, e.g., Hydrogeology, Ecology, or Atmospheric Science]** and am eager to contribute to your team's research goals.

During my academic career, I have gained hands-on experience in **[mention 2-3 technical skills, e.g., soil sampling, GIS mapping, or HPLC analysis]**. Specifically, my work on **[Name of Previous Project or Relevant Coursework]** allowed me to refine my ability to collect and manage complex datasets while adhering to rigorous laboratory safety protocols. I am particularly drawn to your recent work on **[Specific Research Area of the Employer]** and am confident that my background in **[Relevant Skill]** would be an asset to your upcoming field season.

Beyond my technical capabilities, I am a meticulous record-keeper and an effective communicator, essential traits for collaborative scientific research. I am prepared to assist with literature reviews, equipment maintenance, and the preparation of reports or manuscripts to ensure the successful advancement of your research objectives.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my skills and passion for environmental stewardship can support the **[Name of Lab/Organization]**.

Sincerely,

[Your Signature]

[Your Printed Name]