

[YOUR FULL NAME]
[Street Address] | [City, State, Zip]
[Phone Number] | [Email Address] | [LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Investment Bank Name]
[Division, e.g., Investment Banking Division]
[Address]
[City, State, Zip]

Dear [Mr./Ms./Mx. Surname],

I am writing to express my strong interest in the [Position Name, e.g., Investment Banking Analyst] position at [Bank Name] for the [Year] Analyst program. As a [Degree Name] candidate at [University Name] with a focus on [Major], I have developed a deep interest in [Specific Industry Group/Product Group] and am eager to contribute to the high-performance culture at [Bank Name].

My academic background in [Key Coursework, e.g., Financial Modeling, Corporate Finance] has provided me with a robust technical foundation. During my previous internship at [Previous Company], I refined my ability to [Specific Skill 1: e.g., perform discounted cash flow analyses] and [Specific Skill 2: e.g., conduct comprehensive industry research]. This experience taught me to manage tight deadlines and produce client-ready deliverables under pressure, qualities I know are essential for success at [Bank Name].

I am particularly drawn to [Bank Name] because of its [Specific Reason: e.g., market-leading position in M&A, recent involvement in the X deal, or unique boutique approach]. I am impressed by the firm's commitment to [Value/Characteristic], and I am confident that my work ethic, attention to detail, and quantitative skills align with the standards of your team.

Thank you for your time and consideration. I have attached my resume for your review and look forward to the possibility of discussing how my background can add value to [Bank Name].

Sincerely,

[Your Signature]

[Your Printed Name]