

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title, e.g., Head of Debt Capital Markets]
[Investment Bank/Firm Name]
[Office Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my strong interest in the **Debt Capital Markets Analyst** position at [Firm Name], as advertised on [Platform/Source]. With a background in [Finance/Economics/Accounting] and experience in [relevant internship or current role], I am eager to contribute to your [Specific Team, e.g., Investment Grade / Leveraged Finance] desk.

During my tenure at [Previous Company/University], I developed a robust technical foundation in financial modeling, credit analysis, and fixed-income valuation. I have experience in [mention a specific skill, e.g., constructing pitch books, performing comparable bond analysis, or monitoring market spreads]. Specifically, I [describe a quantifiable achievement or project, e.g., assisted in the execution of a \$500M senior unsecured note offering].

I am particularly drawn to [Firm Name] due to its market-leading position in [specific sector or region] and its reputation for [mention a firm strength, e.g., innovative structuring or strong distribution capabilities]. I am confident that my proficiency in Bloomberg Terminal, Excel, and my ability to thrive in a high-pressure, fast-paced environment will allow me to provide immediate value to your transaction teams.

Thank you for your time and consideration. I look forward to the possibility of discussing how my analytical skills and dedication can support the continued success of [Firm Name]'s Debt Capital Markets division.

Sincerely,

[Your Signature (if sending by mail)]
[Your Full Name]