

[Your Full Name]
[Street Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Hiring Manager Name]
National Weather Service
[Office/Station Name]
[Street Address]
[City, State, Zip Code]

RE: Application for Weather Service Technician - [Job Announcement Number]

Dear [Hiring Manager Name or Search Committee],

I am writing to express my strong interest in the Weather Service Technician position at the [Specific Location] office, as advertised on [Where you saw the posting]. With a background in [Electronics/Meteorology/Atmospheric Science] and hands-on experience maintaining complex observational systems, I am eager to contribute to the National Weather Service mission of protecting life and property.

In my previous role at [Previous Employer], I developed technical proficiency in [List specific skills: e.g., ASOS maintenance, NEXRAD radar troubleshooting, or upper-air sounding systems]. I am accustomed to working in diverse weather conditions and possess a deep understanding of the precision required to ensure data integrity for forecasting and aviation safety. My experience includes:

- [Key Achievement 1: e.g., Repairing critical electronic equipment under strict deadlines]
- [Key Achievement 2: e.g., Collaborating with meteorologists to calibrate sensing instruments]
- [Key Achievement 3: e.g., Managing logistics for remote observational sites]

I am particularly drawn to this role within the NWS because of the agency's commitment to scientific excellence and public service. My technical certifications in [List Certifications] and my ability to troubleshoot hardware and software failures make me a strong candidate for your technical team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my technical skills can support the [Specific Office Name] operations.

Sincerely,

[Signature (if sending by mail)]
[Your Printed Name]