

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]
[Department Name]
[Organization/Company Name]
[Street Address]
[City, State, Zip Code]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my enthusiastic interest in the **Meteorological Technician** position at [Company Name], as advertised on [Platform where you found the job]. As a recent graduate with a [Degree Name, e.g., B.S. in Atmospheric Science], I am eager to apply my technical training in data collection, instrumentation, and atmospheric analysis to support your meteorological operations.

During my academic tenure at [University Name], I developed a strong foundation in [List key skills, e.g., surface observations, upper-air soundings, and radar interpretation]. I am proficient in operating and maintaining meteorological equipment such as [List specific tools, e.g., ASOS, anemometers, or data loggers]. My experience with [Software/Coding, e.g., Python, ArcGIS, or AWIPS] allows me to efficiently process and visualize complex environmental datasets to ensure high-quality forecasts and climate reports.

In addition to my technical capabilities, I am a detail-oriented professional who thrives in high-pressure environments. My background in [Mention a relevant experience, e.g., internship, field research, or volunteer work] has refined my ability to communicate critical weather information accurately and promptly. I am particularly drawn to [Company Name] because of your commitment to [Mention a company value or specific project].

I am confident that my technical proficiency and passion for meteorology make me a strong candidate for this role. I look forward to the possibility of discussing how my skills can contribute to the continued success of the [Department Name] team. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Typed Name]