

[Your Name]
[Phone Number]
[Email Address]
[Portfolio/Demo Link]
[Location/Timezone]

[Date]

[Hiring Manager Name]
[Company/Studio Name]

RE: [Project Name or Casting Call Reference]

Dear [Hiring Manager Name],

I am writing to express my interest in providing voice talent for **[Project Name]**. Having followed **[Company Name]**'s work on **[Previous Project]**, I am eager to bring my vocal range and professional remote recording capabilities to your team.

With **[Number]** years of experience in **[Genre: e.g., Commercial, Animation, Narration]**, I specialize in delivering **[Descriptor 1]** and **[Descriptor 2]** performances. I have attached my **[Demo Type]** reel, which showcases my ability to adapt to specific character briefs and technical requirements.

Remote Studio Specifications:

- **Microphone:** [Model]
- **Interface/Pre-amp:** [Model]
- **DAW:** [Software Name]
- **Connection:** [Source-Connect/CleanFeed/Zoom for directed sessions]
- **Environment:** [e.g., Professionally treated vocal booth]

I am accustomed to fast turnarounds and am available for live-directed sessions via **[Preferred Platform]**. I am confident that my voice profile aligns with the creative vision for **[Character/Role Name]** and can provide high-quality, broadcast-ready files within **[Timeframe]**.

Thank you for your time and for considering my application. I look forward to the possibility of collaborating with you.

Best regards,

[Your Signature]