

[FULL NAME]

[City, State, Zip] | [Phone Number] | [Email Address] | [Portfolio/LinkedIn URL]

[Date]

[Hiring Manager Name]

[Title]

[Establishment Name]

[Address]

Dear [Hiring Manager Name/Search Committee],

I am writing to express my formal interest in the Executive Pastry Sous Chef position at [Establishment Name]. With [Number] years of experience in high-volume, luxury pastry operations and a specialization in [Specific Cuisine or Technique], I am confident in my ability to elevate your pastry program while maintaining rigorous operational standards.

In my most recent role as [Current/Previous Job Title] at [Previous Establishment], I was responsible for overseeing a team of [Number] pastry professionals. My contributions led to [mention a specific achievement, e.g., a 15% reduction in food waste, the development of a seasonal menu, or a specific culinary award]. I pride myself on balancing creative artistry with the administrative discipline required for menu costing, inventory management, and labor oversight.

I am particularly drawn to [Establishment Name] because of your reputation for [mention a specific detail about the company, e.g., Michelin-starred excellence or innovative dessert concepts]. I am eager to bring my expertise in [Skill 1, e.g., artisanal bread], [Skill 2, e.g., chocolate tempering], and [Skill 3, e.g., staff mentorship] to your esteemed culinary team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my technical skills and leadership style align with the vision of [Establishment Name].

Sincerely,

[Your Signature]

[Your Printed Name]