

**[Your Full Name]**

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager Name]

[Title, e.g., Director of Rehabilitation]

[Facility Name]

[Facility Address]

[City, State, Zip Code]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the Occupational Therapist position at [Facility Name], as advertised on [Where you saw the ad]. With my background in [Specific Area of OT, e.g., neuro-rehabilitation or geriatric care] and my commitment to patient-centered recovery, I am eager to contribute to your multidisciplinary team.

During my tenure at [Previous Facility], I successfully managed a caseload of [Number] patients with diverse needs, including [List 2-3 conditions, e.g., stroke recovery, orthopedic injuries, or TBI]. I am proficient in conducting comprehensive evaluations, developing individualized treatment plans, and implementing adaptive equipment strategies to improve Activities of Daily Living (ADLs). My approach focuses on evidence-based practice and fostering a supportive environment that empowers patients to reach their functional goals.

I am particularly drawn to [Facility Name] because of your reputation for [Specific Program or Value the facility holds]. I am confident that my skills in [Specific Skill, e.g., manual therapy or cognitive retraining] and my collaborative communication style will align with your center's mission to provide high-quality rehabilitative care.

Thank you for your time and consideration. I look forward to the possibility of discussing how my experience can benefit the patients and staff at [Facility Name].

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]