

**[Your Full Name]**  
[Phone Number]  
[Email Address]  
[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]  
[Facility/Company Name]  
[Street Address]  
[City, State, Zip Code]

Dear [Hiring Manager Name or "Search Committee"],

I am writing to express my strong interest in the **[Job Title]** position at **[Facility Name]**, as advertised on **[Platform/Website]**. As a recent graduate of **[University Name]**'s Occupational Therapy program and a newly licensed OT, I am eager to apply my clinical training and passion for patient-centered care to your multidisciplinary team.

During my Level II Fieldwork at **[Fieldwork Location]**, I gained hands-on experience in **[Setting, e.g., inpatient rehabilitation/pediatrics]**. I successfully managed a caseload of **[Number]** patients, where I focused on **[Specific Skill, e.g., ADL retraining, splinting, or sensory integration]**. This experience solidified my ability to develop and implement goal-oriented treatment plans that improve functional independence and quality of life for diverse populations.

I am particularly drawn to **[Facility Name]** because of your commitment to **[mention a specific clinic program, mission statement, or specialty]**. My academic background in **[Specific Area of Interest/Thesis]** and my certification in **[Any Certifications, e.g., CPR/BLS or relevant electives]** align with your facility's high standards of evidence-based practice.

I am confident that my clinical skills, empathetic communication style, and dedication to the profession make me an excellent candidate for this role. I look forward to the opportunity to discuss how my background can contribute to the success of your occupational therapy department.

Thank you for your time and consideration.

Sincerely,

[Your Signature]  
[Your Printed Name]