

[Your Full Name]

[Your Phone Number]

[Your Email Address]

[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]

[Facility Name]

[Department Name - e.g., Inpatient Rehabilitation]

[Facility Address]

Dear [Hiring Manager Name / Search Committee],

I am writing to express my strong interest in the **Acute Care Occupational Therapist** position at [Hospital/Facility Name]. As a licensed Occupational Therapist with a background in [Specific Setting/Experience], I am eager to bring my clinical skills in high-acuity patient management and discharge planning to your multidisciplinary team.

During my time at [Current/Previous Clinical Setting], I developed proficiency in performing comprehensive evaluations and interventions for patients with complex medical needs, including [e.g., neurological, orthopedic, or cardiovascular conditions]. I am skilled at managing high-volume caseloads in fast-paced environments, ensuring that every patient receives evidence-based care while maintaining safety protocols and strict productivity standards.

My expertise includes:

- Early mobilization and ADL training in the [e.g., ICU/Step-down unit].
- Collaborating with physicians, nurses, and case managers to facilitate safe and timely discharge transitions.
- Proficiency in [Specific Documentation Software, e.g., Epic/Cerner].
- Applying clinical reasoning to assess patient readiness for [e.g., Home Health, SNF, or Acute Rehab].

I am particularly drawn to [Hospital Name] because of its reputation for [e.g., patient-centered care/specific trauma designation]. I am confident that my ability to provide compassionate care during the critical early stages of recovery will make me a valuable asset to your Occupational Therapy department.

Thank you for your time and consideration. I look forward to the possibility of discussing how my clinical skills can support the mission of [Hospital Name].

Sincerely,

[Your Signature]

[Your Printed Name, OTR/L]