

[Your Full Name]
[Street Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name or "Hiring Committee"],

I am writing to express my strong interest in the **Graduate Petroleum Engineer** position at [Company Name], as advertised on [Platform/Source]. Having recently completed my [Bachelor's/Master's] degree in Petroleum Engineering from [University Name], I am eager to apply my technical foundation in reservoir simulation, drilling operations, and production optimization to your esteemed engineering team.

During my academic tenure, I maintained a GPA of [GPA] and focused my senior design project on [Brief Description of Project, e.g., Enhanced Oil Recovery techniques or Wellbore Integrity]. This experience sharpened my proficiency in industry-standard software such as [Software Name, e.g., Petrel, Eclipse, or CMG] and reinforced my understanding of fluid mechanics and nodal analysis.

Furthermore, my internship at [Previous Company] provided me with hands-on exposure to [Specific Task, e.g., monitoring real-time drilling data or assisting in field completions]. This role allowed me to develop a safety-first mindset and the ability to collaborate effectively with multidisciplinary teams in high-pressure environments. I am particularly drawn to [Company Name] because of your recent initiatives in [Specific Company Project or Value, e.g., sustainable extraction or deepwater exploration].

I am confident that my analytical skills, technical training, and dedication to operational excellence make me an ideal candidate for this graduate program. I welcome the opportunity to discuss how my background aligns with the goals of [Company Name].

Sincerely,

[Your Signature (if sending by mail)]
[Your Typed Name]