

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Job Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the [Job Title] position at [Company Name], as advertised on [Platform/Source]. As a recent graduate with a [Degree Name, e.g., B.S. in Petroleum Engineering] from [University Name], I am eager to apply my academic foundation in reservoir characteristics, drilling operations, and production optimization to the innovative projects at [Company Name].

During my academic career, I focused on [Specific Core Subject, e.g., Enhanced Oil Recovery or Nodal Analysis]. My senior design project involved [Brief Description of Project], where I successfully [Action/Result]. Additionally, through my internship at [Previous Company/Organization], I gained hands-on experience with [Technical Skill/Software, e.g., Petrel, Eclipse, or CMG] and developed a deep understanding of industry safety standards and environmental regulations.

I am particularly drawn to [Company Name] because of your recent work in [Specific Company Project or Value]. I am a proactive problem-solver with a commitment to operational efficiency and am prepared to contribute to your engineering team from day one.

Thank you for your time and consideration. I look forward to the possibility of discussing how my technical skills and enthusiasm for the energy sector can support the goals of [Company Name].

Sincerely,

[Your Signature (if sending by mail)]
[Your Typed Name]