

**[Your Full Name]**  
[Phone Number]  
[Email Address]  
[LinkedIn Profile/Portfolio]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Third Party Logistics (3PL) Manager position at [Company Name]. With a proven track record in supply chain optimization, vendor management, and complex distribution networks, I am confident in my ability to enhance your logistics operations and drive cost-efficiencies.

In my previous role at [Current/Previous Company], I successfully managed [Number] external partners and oversaw a budget of \$[Amount]. I implemented strategies that resulted in a [Percentage]% reduction in freight spend and improved on-time delivery rates by [Percentage]%. My expertise lies in negotiating Service Level Agreements (SLAs), integrating Warehouse Management Systems (WMS), and maintaining high standards of inventory accuracy across multiple nodes.

What attracts me to [Company Name] is your reputation for [Specific Company Value or Recent Project]. I am eager to bring my analytical approach to your 3PL network to ensure seamless scalability and exceptional customer satisfaction.

I look forward to the opportunity to discuss how my background in strategic sourcing and operational excellence can contribute to the continued growth of your logistics department.

Thank you for your time and consideration.

Sincerely,

[Your Signature]  
**[Your Printed Name]**