

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL / Portfolio]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title]
[Charter Company Name]
[Company Address]

Dear [Hiring Manager Name/Chief Flight Attendant],

I am writing to express my interest in the Corporate Flight Attendant position with [Charter Company Name] as advertised on [Platform]. With a strong background in [High-End Hospitality/Commercial Aviation/Customer Service] and a commitment to the highest standards of safety and discretion, I am confident in my ability to provide the bespoke service your clientele expects.

Throughout my career, I have developed a keen eye for detail in [Cabin Management/Fine Dining/Gourmet Catering]. My experience includes [Specific Skill e.g., working solo on mid-to-large cabin aircraft/managing complex international itineraries]. I understand that in the charter industry, flexibility and proactive problem-solving are essential. I am adept at anticipating passenger needs before they are voiced and maintaining absolute confidentiality in high-profile environments.

[Charter Company Name]'s reputation for [Specific Company Value/Safety Record/Fleet Excellence] aligns with my professional values. I am [Safety Certification e.g., FACTs/FlightSafety/Emergency] trained and possess a valid [Passport/Visa Type]. I am eager to bring my dedication to excellence and my passion for aviation to your esteemed team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my skills and experience can contribute to the continued success of your flight operations.

Sincerely,

[Your Signature]
[Your Printed Name]