

[Full Name]

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State, Zip Code]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Re: Senior Forensic Accountant Application - [Job Reference Number]

Dear [Hiring Manager Name],

[Introductory paragraph: Mention the specific role and briefly summarize years of experience in forensic accounting, litigation support, and financial investigations.]

[Body paragraph 1: Highlight expertise in fraud detection, asset tracing, and financial modeling. Mention professional certifications such as CPA, CFE, or CFF.]

[Body paragraph 2: Describe a significant investigation or audit led, focusing on technical skills like data analytics, internal control evaluation, and the preparation of expert witness reports.]

[Body paragraph 3: Explain why this specific firm or corporate department is a fit. Mention alignment with their industry focus or recent high-profile cases.]

[Closing paragraph: Reiterate value proposition and express interest in an interview to discuss how your investigative background can support their team.]

Sincerely,

[Signature (if sending by mail)]

[Full Name]