

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[LinkedIn Profile / Website]

[Date]

[Hiring Manager Name or Lead Counsel]

[Organization/Law Firm Name]

[Address]

[City, State, Zip Code]

Re: [Project Name, Case Number, or Consultation Role]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in providing independent forensic accounting consultancy services for [Company Name/Specific Legal Matter]. With a specialized background in [Specific Area, e.g., Fraud Investigation, Litigation Support, or Asset Tracing] and my credentials as a [CPA/CFE/CFF], I offer the technical precision and investigative rigor required for complex financial scrutiny.

Throughout my [Number] years as an independent consultant, I have successfully identified financial discrepancies and provided expert analysis for [mention types of clients, e.g., corporate legal teams, government agencies, or private firms]. My core competencies include:

- [Specific Skill: e.g., Quantifying economic damages in commercial disputes]
- [Specific Skill: e.g., Reconstructing incomplete financial records and ledger auditing]
- [Specific Skill: e.g., Delivering expert witness testimony and clear litigation reporting]

I am particularly interested in assisting your team with [Specific Challenge mentioned in the RFP or job posting]. My approach focuses on maintaining total objectivity while translating intricate financial data into actionable evidence. I am equipped with [Software/Tools, e.g., IDEA, ACL, or advanced Excel modeling] to handle high-volume data analysis efficiently.

Attached is my curriculum vitae and a summary of my past engagements for your review. I am available to discuss how my forensic expertise can support your current objectives. Thank you for your time and professional consideration.

Sincerely,

[Your Signature]

[Your Printed Name]