

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Re: Application for [Job Title/Reference Number]

Dear [Hiring Manager Name],

I am writing to express my interest in the Entry Level Forensic Accountant position at [Company Name]. As a recent graduate with a degree in [Accounting/Finance] and a focus on [Fraud Examination/Audit], I am eager to apply my analytical skills and attention to detail to help your team investigate financial discrepancies and prevent economic crime.

During my academic career at [University Name], I developed a strong foundation in GAAP, financial statement analysis, and data interrogation. My capstone project involved [brief description of relevant project or internship], where I successfully identified [specific outcome or skill used, e.g., irregular patterns in ledger data]. This experience solidified my passion for forensic accounting and my commitment to maintaining financial integrity.

I have gained proficiency in [Software/Tools, e.g., Excel, SQL, Tableau] and am currently working toward my [CPA/CFE] designation. I am particularly drawn to [Company Name] because of your reputation for [specific company attribute or recent case], and I am confident that my investigative mindset and technical proficiency make me a strong candidate for your team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background and enthusiasm for forensic investigation can contribute to the success of [Company Name].

Sincerely,

[Your Signature]

[Your Printed Name]