

[Your Full Name]
[Street Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Organization Name]
[Company Address]
[City, State, Zip Code]

**RE: [JOB TITLE / REFERENCE POSITION NUMBER] - CERTIFIED FRAUD
EXAMINER**

Dear [Hiring Manager Name],

[Opening Paragraph: State the position you are applying for and why your background as a CFE makes you a strong fit for the organization's specific anti-fraud or compliance needs.]

[Body Paragraph 1: Highlight your experience in fraud prevention, detection, and deterrence. Mention specific methodologies used, such as forensic accounting, data analytics, or internal controls evaluation.]

[Body Paragraph 2: Detail a specific investigation or project where your CFE expertise led to a quantifiable result, such as loss recovery, risk mitigation, or legal resolution. Mention adherence to the ACFE Code of Professional Ethics.]

[Body Paragraph 3: Explain your technical proficiency with audit software, ERP systems, or investigative tools, and your ability to deliver expert testimony or detailed reporting to executive leadership.]

[Closing Paragraph: Reiterate interest and express desire for an interview to discuss how your investigative skills will protect the organization's assets and reputation.]

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name], CFE