

# [YOUR FULL NAME]

[PHONE NUMBER] • [EMAIL ADDRESS] • [PORTFOLIO/LINKEDIN URL]  
[CITY, STATE, ZIP CODE]

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[Date]

[Hiring Manager Name]  
[Principal Broker/Director]  
[Luxury Brokerage Name]  
[Firm Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the Luxury Real Estate Associate position with **[Brokerage Name]**. Having closely followed your firm's recent representation of **[Specific Notable Property or Neighborhood]**, I am deeply impressed by your commitment to white-glove service and architectural excellence. With a background in **[Number]** years of high-end sales and a focus on **[Specific Market Segment]**, I am prepared to contribute to your team's continued prestige.

During my tenure at **[Previous Firm]**, I successfully managed a portfolio exceeding **[\$ Amount]** in transaction volume. My approach centers on discretion and meticulous detail, ensuring that high-net-worth clients receive a seamless experience from initial showing to closing. My core competencies include:

- **Strategic Marketing:** Implementing bespoke digital and print campaigns tailored to ultra-luxury demographics.
- **Client Relations:** Maintaining a private network of international investors and local stakeholders.
- **Negotiation:** Executing complex contracts with a focus on maximizing asset value and client privacy.

I am particularly drawn to **[Brokerage Name]** because of your reputation for **[Specific Company Value, e.g., integrity/global reach/innovation]**. I am confident that my sophisticated understanding of the current luxury landscape and my dedication to the "lifestyle" aspect of real estate will make me a valuable asset to your residential division.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my expertise aligns with the vision of **[Brokerage Name]**.

Sincerely,

[Your Name]