

[Your Full Name]

[Address, City, State, Zip Code] | [Phone Number] | [Email Address] | [Portfolio/LinkedIn URL]

[Date]

[Hiring Manager Name]
[Gallery/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Hiring Manager Name/Search Committee],

I am writing to express my enthusiastic interest in the Gallery Curator position at [Gallery Name], as advertised. With a background in [Your Degree, e.g., Art History/Museum Studies] and [Number] years of experience in exhibition design and collection management, I am eager to bring my vision and organizational expertise to your esteemed institution.

During my tenure at [Previous Institution/Gallery], I successfully curated [Number] exhibitions that focused on [Specific Artistic Movement or Theme]. I have a proven track record of fostering relationships with emerging and established artists, managing acquisition budgets, and coordinating complex logistics for international loans. My approach to curation balances scholarly rigor with a commitment to public engagement, ensuring that every exhibition resonates with diverse audiences.

I have long admired [Gallery Name]'s commitment to [Specific aspect of the gallery, e.g., contemporary social issues/minimalist aesthetics]. I am particularly impressed by your recent [Specific Exhibition Name] and believe my expertise in [Specific Skill, e.g., digital archiving or site-specific installations] would be a significant asset to your upcoming programming.

Thank you for your time and consideration. I look forward to the possibility of discussing how my curatorial perspective can contribute to the continued success and cultural impact of [Gallery Name].

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]