

[Your Full Name]
[Your Address]
[Your Phone Number]
[Your Email]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Museum Name]
[Museum Address]

Dear [Hiring Manager Name],

Re: Application for Assistant Museum Curator position

I am writing to express my strong interest in the Assistant Museum Curator position at [Museum Name], as advertised on [Source]. With a background in [Your Degree, e.g., Art History/Museum Studies] and practical experience in [Key Area, e.g., Collection Management or Exhibition Design], I am eager to contribute to the preservation and interpretation of your institution's esteemed collections.

During my time at [Previous Institution/Internship], I developed specialized skills in [Skill 1] and [Skill 2]. I was responsible for [Specific Task, e.g., cataloging 18th-century artifacts], which required meticulous attention to detail and proficiency in [Software Name, e.g., TMS or PastPerfect]. My work in [Specific Project] resulted in [Quantifiable Achievement or Outcome], demonstrating my ability to bridge scholarly research with public accessibility.

I am particularly drawn to [Museum Name] because of your recent focus on [Specific Museum Initiative or Exhibition]. My research interests in [Your Research Area] align closely with your collection's strengths. I am confident that my ability to conduct rigorous provenance research and coordinate with cross-functional teams will support your curatorial goals and enhance the visitor experience.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my experience and passion for [Field] can serve the [Museum Name] team.

Sincerely,

[Your Signature (if sending by mail)]
[Your Typed Name]