

**[Your Full Name]**

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Portfolio Link/LinkedIn]

[Date]

[Hiring Manager Name]

[Title, e.g., Museum Director]

[Museum Name]

[Museum Address]

[City, State, Zip Code]

Dear [Mr./Ms./Mx. Last Name],

Regarding the open [Position Title] position at [Museum Name], please accept my application for your consideration. With a background in [Area of Expertise, e.g., Contemporary Art or Renaissance History] and [Number] years of experience in curatorial practice, I am eager to contribute to the stewardship and exhibition programming of your institution.

In my previous role at [Previous Institution], I was responsible for [Key Responsibility, e.g., managing a permanent collection of 5,000 objects]. I successfully curated [Name of Exhibition], which resulted in [Specific Achievement, e.g., a 20% increase in attendance or critical acclaim in a specific publication]. My approach to curation emphasizes [Your Philosophy, e.g., community engagement, scholarly rigor, or digital integration], ensuring that art remains accessible and relevant to diverse audiences.

I am particularly drawn to [Museum Name] because of your recent focus on [Specific Museum Initiative or Recent Exhibition]. My experience in [Specific Skill, e.g., provenance research, grant writing, or artist relations] aligns with your current goals of [Museum Goal, e.g., expanding the modern collection or renovating the East Wing].

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my curatorial vision can support the mission of [Museum Name].

Sincerely,

[Signature]

[Your Printed Name]