

[Your Full Name]

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager Name]

[Title, e.g., VP of Operations]

[Aviation Company Name]

[Company Address]

Dear [Mr./Ms./Mx. Last Name],

Regarding the **General Manager** position at [Company Name], I am submitting my credentials to lead your aircraft manufacturing operations. With [Number] years of experience in aerospace leadership and a proven track record in [Specific Aircraft Type or Component] production, I am prepared to drive operational excellence and AS9100 compliance within your facility.

In my previous role as [Current/Previous Title] at [Previous Company], I successfully managed a workforce of [Number] personnel, overseeing the full production lifecycle from raw material procurement to final assembly and flight line delivery. My key achievements include:

- Optimizing Lean manufacturing processes to increase throughput by [Percentage]%.
• Reducing Cost of Poor Quality (COPQ) by [Percentage]% through rigorous Root Cause Corrective Action (RCCA) protocols.
• Managing annual CAPEX and OPEX budgets exceeding \$[Amount].
• Ensuring 100% adherence to FAA/EASA regulatory standards and safety requirements.

I am particularly drawn to [Company Name] because of your recent advancements in [mention a specific company project, e.g., composite structures or electric propulsion]. My expertise in supply chain stabilization and high-rate production scaling aligns directly with your strategic goals for the upcoming fiscal year.

I look forward to discussing how my operational philosophy and technical background can support [Company Name]'s growth. Thank you for your time and consideration.

Sincerely,

[Your

Signature]

[Your Printed Name]