

[FULL NAME]  
[PHONE NUMBER] | [EMAIL ADDRESS]  
[LINKEDIN PROFILE] | [CITY, STATE]

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[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

**RE: [Job Title / Reference Number]**

Dear [Hiring Manager Name],

With over [Number] years of experience navigating the complexities of global aviation authorities and aerospace certification standards, I am writing to express my interest in the [Job Title] position at [Company Name]. My background in ensuring compliance with FAA, EASA, and [Other Agency] regulations aligns with your organization's commitment to safety and operational excellence.

In my recent role at [Previous Company], I spearheaded the certification process for [Specific Aircraft Component/System], ensuring all Type Certification (TC) and Supplemental Type Certification (STC) requirements were met ahead of schedule. I have a proven track record of managing Technical Standard Order (TSO) authorizations and maintaining robust Quality Management Systems (QMS) in accordance with AS9100 standards. My ability to bridge the gap between engineering teams and regulatory bodies has consistently reduced time-to-market for critical aerospace technologies.

I am particularly drawn to [Company Name] because of your recent advancements in [Specific Project or Innovation]. I am confident that my expertise in bilateral aviation safety agreements (BASA) and safety management systems (SMS) will contribute significantly to your strategic regulatory goals and global expansion efforts.

I look forward to the opportunity to discuss how my regulatory leadership can support [Company Name]'s continued success. Thank you for your time and consideration.

Sincerely,

[Your Name]