

[Your Full Name]  
[Your Address]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the **Senior Compliance Officer** position at [Company Name], as advertised on [Platform]. With over [Number] years of experience navigating the complexities of [mention specific regions, e.g., US/EU/APAC] export controls and customs regulations, I have a proven track record of mitigating operational risk while facilitating global market expansion.

Throughout my career, I have specialized in developing and auditing robust Internal Compliance Programs (ICP). My core competencies include:

- Managing ECCN/HS classification and licensing requirements for [Product/Industry].
- Overseeing Sanctions and Denied Party Screening (DPS) protocols.
- Drafting and implementing global trade policies that align with [mention specific regulations, e.g., EAR, ITAR, OFAC].
- Leading multi-jurisdictional audits and managing relationships with regulatory agencies.

At my previous role with [Previous Company], I successfully [mention a specific achievement, e.g., reduced duty spend by X% or automated compliance workflows], ensuring 100% adherence to cross-border mandates during a period of rapid international growth. I am eager to bring this same level of strategic oversight and technical expertise to [Company Name].

Thank you for your time and consideration. I look forward to the opportunity to discuss how my background in trade governance can support your organization's compliance objectives.

Sincerely,

[Your Signature (if hard copy)]

[Your Printed Name]