

**[Your Full Name]**  
[Address Line 1]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my strong interest in the **Senior AML & KYC Compliance Officer** position at [Company Name], as advertised on [Platform/Source]. With [Number] years of experience in regulatory oversight, financial crime prevention, and risk management, I am confident in my ability to strengthen your institution's compliance framework.

In my most recent role at [Current/Previous Company], I led high-level investigations and managed complex Due Diligence (CDD/EDD) processes for institutional and high-net-worth clients. My expertise includes interpreting evolving BSA/AML regulations, Sanctions screening (OFAC/EU/UN), and optimizing automated monitoring systems to reduce false positives by [Percentage]%. I have a proven track record of liaising with regulatory bodies and ensuring that internal policies remain fully aligned with [Relevant Jurisdictions, e.g., FINRA, FCA, or HKMA] requirements.

Key highlights of my qualifications include:

- Advanced proficiency in [Specific AML Software/Tools] and transaction monitoring systems.
- Successful implementation of risk-based approach (RBA) methodologies to mitigate exposure.
- Experience in drafting Suspicious Activity Reports (SARs) and managing regulatory audits.
- [Mention Certification, e.g., CAMS or CFE] designation and a commitment to continuous professional development.

I am particularly drawn to [Company Name] because of your reputation for [mention a specific company value or recent news]. I am eager to bring my analytical rigor and leadership skills to your compliance team to ensure operational integrity and regulatory excellence.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background in financial crime compliance can benefit [Company Name].

Sincerely,

[Your Name]