

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title, e.g., Owner or Regional Director]
[Resort Name]
[Resort Address]

Dear [Mr./Ms./Mx. Last Name],

Regarding the General Manager position at [Resort Name], I am writing to express my interest in leading your team and upholding the unique luxury standards for which your property is known. With [Number] years of experience in high-end boutique hospitality management, I specialize in curating bespoke guest experiences while maintaining rigorous operational efficiency.

At my current role with [Current/Previous Property], I successfully [mention a key achievement, e.g., increased RevPAR by X% or improved guest satisfaction scores by X%]. I understand that managing a boutique environment requires a hands-on approach that balances sophisticated financial oversight with a personalized touch. I have a proven track record in staff development, luxury brand positioning, and [mention another skill, e.g., sustainable operations or fine dining oversight].

I am particularly drawn to [Resort Name] because of your commitment to [mention a specific resort value or recent award]. I am confident that my background in [specific niche, e.g., eco-tourism or wellness retreats] aligns perfectly with the future vision of your resort.

I look forward to the opportunity to discuss how my leadership style and operational expertise can contribute to the continued success and prestige of [Resort Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature]
[Your Printed Name]