

[Your Full Name]

[City, State, Zip Code]

[Phone Number] | [Email Address]

[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

Dear [Hiring Manager Name], I am writing to express my interest in the Senior Technical Program Manager position at [Company Name], as advertised on [Platform]. With over [Number] years of experience driving cross-functional technical initiatives and scaling complex systems, I am confident in my ability to streamline [Company Name]'s delivery lifecycle and bridge the gap between engineering excellence and business strategy. In my most recent role at [Current/Previous Company], I led the [Project Name/Product Area], which involved coordinating across [List Departments, e.g., Engineering, Product, and DevOps]. By implementing [Specific Methodology, e.g., Agile/Scrum or OKRs], I successfully [Key Achievement: e.g., reduced time-to-market by 25% or managed a \$5M budget for cloud migration]. My technical background allows me to dive deep into [Specific Technical Domain: e.g., Distributed Systems, AI/ML, or Infrastructure] while maintaining a high-level view of program health and roadmap alignment. I am particularly drawn to [Company Name] because of your recent focus on [Specific Company Initiative]. I have a proven track record of managing risk in high-stakes environments and fostering a culture of technical transparency. My approach focuses on data-driven decision-making and removing blockers for engineering teams to ensure predictable, high-quality releases. I look forward to discussing how my experience in technical leadership and program governance can contribute to the continued success of the team at [Company Name]. Thank you for your time and consideration. Sincerely,

[Your Signature (if sending by mail)]

[Your Typed Name]