

**[FULL NAME]**

[City, State, Zip] | [Phone Number] | [Email Address] | [LinkedIn Profile]

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[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

Dear [Mr./Ms./Mx. Last Name],

**RE: [Position Title] - [Reference Number if applicable]**

[Introductory paragraph: State your years of experience in cybersecurity leadership and risk management. Mention your interest in the specific company and how your strategic vision aligns with their current security posture or digital transformation goals.]

[Second paragraph: Detail your expertise in developing enterprise-wide risk frameworks (e.g., NIST, ISO 27001, SOC2). Highlight specific achievements in reducing threat exposure, managing multi-million dollar budgets, or leading cross-functional teams through complex incident response scenarios.]

[Third paragraph: Focus on executive-level communication and business alignment. Describe your ability to translate technical vulnerabilities into business risks for Board-level reporting and your experience in regulatory compliance and governance.]

[Closing paragraph: Reiterate your value proposition. State your desire for an interview to discuss how your leadership can safeguard the organization's assets and reputation.]

Sincerely,

[Full Name]