

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the Beauty Supply Retail Store Manager position at [Company Name]. With a proven track record in retail leadership and a deep passion for the beauty and cosmetics industry, I am confident in my ability to drive sales, manage high-performing teams, and enhance the customer experience at your [Location] branch.

In my previous role as [Current/Previous Job Title] at [Previous Company], I successfully [mention a specific achievement, e.g., increased annual revenue by 15% or reduced inventory shrinkage by 10%]. I possess comprehensive experience in visual merchandising, inventory management, and staff development. I understand the importance of staying ahead of beauty trends and ensuring that product knowledge is a priority for all team members.

I am particularly drawn to [Company Name] because of [mention a specific reason, e.g., your commitment to organic products or your reputation for excellent customer service]. My management style focuses on creating a positive, inclusive environment that encourages both employee growth and customer loyalty.

I have enclosed my resume for your review and look forward to the possibility of discussing how my skills and experiences align with the needs of [Company Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]