

**[Your Full Name]**  
[Street Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]  
[Title, e.g., Chief Scientific Officer]  
[Pharmaceutical Company Name]  
[Company Address]  
[City, State, Zip Code]

**RE: DIRECTOR OF RESEARCH AND DEVELOPMENT - [JOB REQUISITION NUMBER]**

Dear [Mr./Ms./Dr. Last Name],

I am writing to formally express my interest in the Director of Research and Development position at [Company Name], as advertised. With over [Number] years of leadership experience in the pharmaceutical industry and a proven track record of advancing novel therapeutic candidates from discovery through Phase III clinical trials, I am confident in my ability to drive [Company Name]'s pipeline toward commercial success.

Throughout my career, I have specialized in [Specific Therapeutic Area, e.g., Oncology/Immunology/Gene Therapy]. At [Current or Previous Company], I successfully led a multidisciplinary team of scientists and researchers to [Major Achievement, e.g., secure FDA approval for a flagship drug/reduce R&D cycle time by 20%]. My expertise encompasses strategic portfolio management, regulatory compliance (GLP/GCP), and the integration of emerging biotechnologies to streamline drug discovery processes.

I am particularly drawn to [Company Name] due to your recent advancements in [Specific Technology or Project]. I possess the strategic vision necessary to align R&D initiatives with corporate commercial goals while fostering a culture of scientific excellence and rigorous intellectual property management. I am adept at managing significant departmental budgets and navigating the complex global regulatory landscape to ensure timely market entry.

My enclosed resume provides further detail on my technical background and leadership philosophy. I welcome the opportunity to discuss how my experience in pharmaceutical innovation can contribute to the continued growth and scientific legacy of [Company Name].

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]