

# [Full Name]

[Phone Number] | [Email Address] | [LinkedIn Profile]  
[City, State, Zip Code]

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[Date]

[Hiring Manager Name]  
[Title, e.g., Chief Executive Officer / Principal]  
[Company Name]  
[Company Address]

## RE: [Job Title / Position Reference Number]

Dear [Mr./Ms./Mx. Last Name],

I am writing to formally express my interest in the [Position Title] role at [Company Name]. With over [Number] years of experience spearheading high-value hospitality real estate developments, I have a proven track record of navigating complex lifecycle phases—from site acquisition and feasibility to flagship opening and asset stabilization.

Throughout my career, I have specialized in [Specific Asset Class, e.g., Luxury Resorts, Boutique Urban Hotels, or Mixed-Use Developments]. At [Current/Previous Company], I successfully managed a portfolio valued at \$[Amount], consistently delivering projects [mention a metric, e.g., 10% under budget or ahead of schedule]. My approach integrates rigorous financial modeling with a keen eye for architectural excellence and operational functionality.

My core competencies include:

- **Capital Structuring:** Orchestrating debt and equity financing for [Scale] developments.
- **Strategic Partnerships:** Negotiating management agreements with global operators and tier-one contractors.
- **Entitlement & Planning:** Navigating zoning laws and municipal approvals in [Specific Regions/Markets].
- **Sustainability:** Implementing ESG initiatives and LEED certifications to increase long-term asset value.

I am particularly drawn to [Company Name] because of your recent [mention a specific company project, award, or strategic move]. I am confident that my executive leadership and network within the hospitality sector would allow me to contribute immediately to your development pipeline.

I look forward to the possibility of discussing how my experience in hospitality real estate can drive growth for [Company Name]. Thank you for your time and consideration.

Sincerely,

[Signature]

[Full Name]