

**[Full Name]**

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State, Zip Code]

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[Date]

[Hiring Manager Name]

[Title]

[Organization Name]

[Organization Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the **[Job Title]** position at [Organization Name]. With over [Number] years of experience in real estate development—specifically focused on Low-Income Housing Tax Credits (LIHTC) and multi-family affordable housing—I am confident in my ability to lead your development pipeline and advance your mission of community revitalization.

Throughout my career, I have successfully overseen the lifecycle of complex projects, from initial site acquisition and entitlement to financial closing and construction completion. My expertise includes navigating intricate capital stacks involving [mention specific programs, e.g., HUD, HOME, CDBG, or Bond Financing]. At [Current/Previous Company], I successfully [mention a high-level executive achievement, such as "delivered X units of housing ahead of schedule" or "secured \$X million in competitive tax credit allocations"].

I am particularly drawn to [Organization Name]'s commitment to [mention a specific company value or project]. My strategic approach to stakeholder management and my deep relationships with state agencies and private equity partners allow me to mitigate risk while maximizing social impact. I am eager to bring my executive leadership and technical proficiency in deal structuring to your team.

Thank you for your time and consideration. I look forward to discussing how my background in high-impact housing development aligns with the strategic goals of [Organization Name].

Sincerely,

[Signature for Hard Copy]

**[Full Name]**