

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager Name],

I am writing to formally express my interest in the Plant Director position at [Company Name], as advertised. With a proven track record of over [Number] years in food manufacturing leadership, I have consistently delivered operational excellence while maintaining the highest standards of food safety, quality, and regulatory compliance.

Throughout my career, I have successfully overseen large-scale production facilities, managing multi-disciplinary teams across production, maintenance, and logistics. At [Previous Company], I was instrumental in [mention a key achievement, e.g., increasing OEE by 15% / reducing waste by 20% / spearheading a successful SQF Level 3 certification]. My approach combines lean manufacturing principles with a strong focus on employee safety and professional development.

My core competencies include:

- Strategic Operational Planning & P&L Management
- FSMA, HACCP, and USDA/FDA Regulatory Compliance
- Continuous Improvement (Six Sigma / Kaizen)
- Supply Chain & Inventory Optimization
- Change Management and Organizational Leadership

I am particularly impressed by [Company Name]'s commitment to [mention a specific company value or recent news]. I am confident that my technical expertise and leadership philosophy align with your organizational goals and will allow me to contribute significantly to your plant's efficiency and growth.

Thank you for your time and consideration. I look forward to the possibility of discussing how my experience can benefit [Company Name] in further detail.

Sincerely,

[Your Signature]

[Your Printed Name]