

[Your Full Name]

[Phone Number] | [Email Address] | [LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title: e.g., Chief Operations Officer]
[Company Name]
[Company Address]

RE: [Job Title / Reference Number]

Dear [Mr./Ms./Mx. Last Name],

With over [Number] years of leadership experience in global transportation management and large-scale logistics operations, I am writing to express my interest in the [Job Title] position at [Company Name]. Throughout my career, I have specialized in optimizing supply chain networks, reducing overhead costs, and spearheading digital transformations within the logistics sector.

In my most recent role as [Previous Executive Title] at [Previous Company], I was responsible for overseeing a transportation budget of \$[Amount] and managing a fleet/carrier network of [Size]. My strategic initiatives led to a [Percentage]% improvement in on-time delivery rates and a [Percentage]% reduction in total freight spend through [mention high-level strategy, e.g., carrier consolidation or TMS implementation].

My core competencies include:

- **Strategic Network Design:** Engineering multi-modal distribution strategies to support rapid market expansion.
- **Operational Excellence:** Implementing Lean and Six Sigma methodologies to eliminate bottlenecks in the last-mile and middle-mile segments.
- **Technology Integration:** Leading the adoption of AI-driven TMS, telematics, and real-time visibility platforms.
- **Regulatory Compliance:** Ensuring strict adherence to DOT, FMCSA, and international trade regulations.

I am particularly drawn to [Company Name] because of your recent [mention a specific company achievement or project]. I am confident that my executive vision and hands-on operational expertise will contribute significantly to your organizational goals and bottom-line growth.

I welcome the opportunity to discuss how my background in high-velocity logistics can benefit your executive team. Thank you for your time and consideration.

Sincerely,

[Your

[Your Printed Name]

Signature]