

[Your Full Name]

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State]

[Date]

[Hiring Manager Name]

[Company Name]

[Company Address]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the **E-commerce Fulfillment Logistics Operations Executive** position at [Company Name], as advertised on [Platform/Source]. With a proven track record in optimizing supply chain workflows and managing high-volume fulfillment centers, I am confident in my ability to enhance your operational efficiency and customer satisfaction rates.

In my previous role at [Current/Previous Company], I was responsible for overseeing [Number] SKUs and managing a team of [Number] staff. Key achievements that align with your requirements include:

- Implementing [Specific Software/WMS] which resulted in a [Percentage]% increase in picking accuracy.
- Reducing outbound shipping costs by [Percentage]% through strategic carrier negotiations and route optimization.
- Streamlining the returns management (reverse logistics) process, cutting processing time by [Number] days.
- Maintaining a [Percentage]% on-time delivery rate during peak seasonal surges (e.g., Black Friday/Cyber Monday).

Your commitment to [Specific Company Value or Recent Expansion News] resonates with my professional philosophy of continuous improvement and data-driven decision-making. I am particularly impressed by [Company Name]'s approach to [Specific Logistics Aspect] and am eager to apply my expertise in inventory control and last-mile delivery to support your growth.

I have enclosed my resume for your review and welcome the opportunity to discuss how my operational leadership can contribute to the continued success of [Company Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]